**Tender on Reconstruction/rehabilitation of a residential house**

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Attached File: CCRG Tender announcement – annexes

**Caritas Czech Republic (CCR)** is an international NGO working in several countries to implement developmental projects. In Georgia CCR has been working since 2008 and in 2015 it established its branch office in Tbilisi (CCRG) through which it implements various donor funded projects in the field of Social care, Healthcare, Environmental Care and Rural development. For more information visit our pages:

<https://www.facebook.com/CCRGeorgia2015/>

<https://georgia.charita.cz/>

**Caritas Czech Republic in Georgia (CCRG)**, in partnership with **the Agency for State Care and Assistance for the (Statutory) Victims of Human Trafficking and project partner NGO “New Alternative – Georgia”, with the financial support of the donor - Czech Development Agency**, is implementing the project “A way to home: Development of Adult Alternative Care services in Georgia”. One of the aims of the project is to create infrastructure for social services, namely small size family style homes for persons with disabilities.

CCRG is inviting interesting parties to the **tender for the reconstruction/renovation of the facility to set up the service in Dusheti municipality. For the detailed specification see announcement with annexes:**

**To be completed by the bidder:**

Annex 1. Application form

Annex 2. Schedule form

Annex 3. Budget form

Annex 11. Declaration of the conflict of interest (Annex to Contract)

**Guidelines (obligatory):**

Annex 4. Construction project

Annex 5. Construction permit

Annex 6. Explanatory note

Annex 7. Draft contract

**Submission of the bid - required documents:**

* Completed Annex 1. Application form, annex 2. Schedule form, Annex 3. Budget form;
* Completed and Signed Annex 11. Declaration of the conflict of interest;
* CVs (in English) of the director of the company and the construction manager showing the qualification and the experience in the field. Proof of qualification and education (copy of diploma);
* Portfilio of similar construction projects implemented within the last 3 years;
* Copies of acts of deliveries proving the experience and performance of similar works;
* Extract from the register of public or taxpayers (for the last 6 months)/copy of ID card (for individuals) Georgian and English versions;
* Bank guarantee 2% of the contract cost (will be requested from selected company);
* Certificate from the tax authority on the absence of debt to the budget.

**Please note, that incomplete application will not be considered. The proposals (annexes 1,2,3,11) should be submitted both in Georgian and English language.**

**Consultations and application process:**

**The online consultations with the interested parties** will be held on August 31, at 16:00 (Georgian time). For registration to the consultations, the interested party shall send the notification to e-mail [ccrg.vacancy@gmail.com](mailto:ccrg.vacancy@gmail.com) no later than August 27 with the subject “Tender Online Consultations”.

**The deadline for the submission of proposals**: **September 7** at 18:00 (Georgian time)

* electronically to [ccrg.vacancy@gmail.com](mailto:ccrg.vacancy@gmail.com)
* a hard copy of full bid signed and sealed to the address: 8 Kartozia Str., Block 4, Ent. 1, floor 9, flat 24. Tbilisi *(building elevator code will be sent to bidder’s mobile phone and e-mail).*

Note: CCRG will not receive phone calls regarding the tender.

**The proposals will be reviewed on an ongoing basis. Shortlisted applicants will be invited for interview within 3 business days after expiration of the tender bidding process.**

**CCRG retains the right not to provide any feedback to applicants who were not shortlisted for interview.**